

3.1 GENERAL PRINCIPLES AND LOCAL RUNWAY SAFETY TEAMS

REF	RECOMMENDATION	ACTION	IMPLEMENTATION DATE	GUIDANCE
3.1.1	At individual aerodromes, as designated by the Regulator, a Runway Safety Team should be established and maintained to lead action on local runway safety issues.	Aerodrome Operators, Air Navigation Service Provider, Aircraft operators Regulator.	Immediate	APPENDIX A
3.1.2	A local runway safety awareness campaign should be initiated at each aerodrome for Air Traffic Controllers, Pilots and Manoeuvring Area Vehicle Drivers and other personnel who operate on or near the runway. The awareness campaign should be periodically refreshed to maintain interest and operational awareness.	Local Runway Safety Team	31 May 2013	APPENDIX A
3.1.3	Confirm that all infrastructure, practices and procedures relating to runway operations are in compliance with ICAO provisions.	Aerodrome Operator (lead), Air Navigation Service Provider.	31 May 2013	APPENDIX A
3.1.4	Where practicable, ensure that specific joint training and familiarisation in the prevention of runway excursions, is provided to Pilots, Air Traffic Controllers and Aerodrome Operator staff. This may include visits to the manoeuvring area to increase awareness of markings, signage, and position of anemometers etc. where this is considered necessary.	Local Runway Safety Team, Air Navigation Service Provider, Regulator, Aerodrome Operator.	31 May 2013	APPENDIX A
3.1.5	Runway safety should be part of initial and recurrent training for operational staff e.g. Air Traffic Controllers, Pilots, Meteorology officers, NOTAM officers and all other personnel involved in manoeuvring area operations.	Aircraft Operator, Air Navigation Service Provider, Aerodrome Operator, Regulator, Flight Training School.	02 January 2014	APPENDIX A
3.1.6	All users of the aviation system should participate in safety information sharing networks and exchange relevant information on actual and potential safety deficiencies to ensure that runway safety risks are correctly identified and appropriately mitigated at each aerodrome.	Aircraft Operator, Air Navigation Service Provider, Aerodrome Operator, Local Runway Safety Team, EUROCONTROL.	31 May 2013	APPENDIX A
3.1.7	Changes to manoeuvring area infrastructure, practices and procedures, including planned works must take account of runway safety and may require consultation with the local runway safety team. An adequate risk assessment should be the basis for procedural and/or infrastructural changes on the manoeuvring area.	Air Navigation Service Provider, Aerodrome Operator, Aircraft Operator.	Immediate	APPENDIX A