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| **SMS Best Practice/Good Practice Submission** |
| State whether this is a Best or Good Practice: |  |
| ANSP |  | Date of submission |  |
| Contact Details  | Email: | Tel: |

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| SoE Study Area |  |
| BP/GP title |  |
| In use since |  |
| ANSPs using this practice (for BP specifically) |  |
| Key Words |  |
| Details:Please provide some details of the Best Practice (BP) or Good Practice (GP). In the case of a BP, state how it fits the CANSO requirement to be considered a BP. Approx. 500 words are required in both cases. Details should include:1. *A brief description of the Safety Management practice best or good practice being submitting. Submissions will be reviewed by the Best Practice Review Group;*
2. *A justification of why the Safety Management process is believed to be a BP or GP;*
3. *A description of the resources required to develop the Safety Management process, for example: how long did the development take, how many people were involved and whether there a significant technology cost;*
4. *A description of why the Safety Management process was developed (for example: to solve an identified safety problem, improve efficiency or in response to an audit observation etc.);*
5. *A description of how the Safety Management process has improved safety performance, or, the understanding of safety in the organisation.*
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| **By submitting this document, your organisation is willing for the proposed Best or Good Practice to be shared with other ANSPs.** |
| For Best Practices, this document should be sent together with the SoE in SMS questionnaire, to: soe\_2024@eurocontrol.int **by 30th June 2024 at the latest**.Submissions for consideration as Good Practices may be sent by the above date. They may also be identified during the survey interview sessions with the assessment team, following which a Good Practice submission document will be requested. |